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ENG 1001-004-009-033: Composition and Language

Denise Clark
Eastern Illinois University

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ENG 1001G – Fall 2006

1001-004
-009
-033

Denise Clark
3860 Coleman
Office Phone – 581-6287
Home Phone – 348-5944

Office Hours
MWF – 8:00-8:50
T-TH – 11:00-12:15

Texts

Beyond Words – Ruskiewicz/Anderson/Friend
The World is a Text – Silverman/Rader
The Blair Handbook – Fulwiler/Hayakawa

Course Objectives

This course will focus on various modes of writing, paying particular attention to revision and peer editing methods. Our goals are to produce effective, competent essays, using prewriting, peer editing, self-evaluation, and conferences to achieve the best essay possible.

Stuff You'll Need

You'll need a thumb drive or compatible disk for your home computer. You also need a pocket folder to hold your revisions, essays, and handouts.

Class Policy

You will work through several stages of writing prior to submitting a final draft. You must complete all stages of the writing process, and I must see an essay in all stages. I will not accept a final essay I have not seen through the first draft and peer-editing stage. Eng. 1001 is a "writing centered" course and requires a submission for the Electronic Writing Portfolio.. We will discuss the EWP and set aside a class period to attend to those who need to complete the submission process. All EWP submissions must be attended to by the last class day.

Cover Letters

A cover letter must accompany every stage of your writing. **Before I will read any draft of an essay, you must include a typed letter discussing the writing of the essay.** For example, a cover letter accompanying a first draft might discuss areas in which you struggled. The letters are a way for you to communicate things you want me to take a closer look at or concerns you want to address that will aid you in revision. Each revision must have a letter that discusses what you have revised and any aspects of the paper that need further work. To me these cover letters are a valuable tool in our revision process. I expect the letters to be several paragraphs long and not merely a summary of changes; I want them to be a dialogue concerning the on-going development of your essay.

All three essays must be turned in in order to pass the course. Failure to do three essays and the complete writing cycle will result in a NC.

Attendance

Regular attendance is essential. Due dates are in bold on the syllabus. If you are sick, you need to make arrangements to get your essay to me. Do not email or call the office “after the fact.” Do not email me to ask what we did in class or email to tell me you will be gone. I do not check or respond to student emails. Call the office or my home. If you know you are going to miss a class, let me know ahead of time. If you are ill, go to Health Service during our class period to obtain an excused absence. If you are absent, it is your responsibility to inquire the next class session if there was any missed assignments. Missed assignments can be made up only if you have an excused absence.

Conferences

If you have a scheduled conference, be there. I can’t reschedule conferences because you overslept or forgot. Illness or an emergency will be addressed on an individual basis. Call prior to your scheduled time to make arrangements.

Late Work

Essays turned in after scheduled due dates will be marked down one letter grade for every class period they are late. No exceptions.

Grading

All final drafts will be given a numeral grade.

450-500 – A	Writing/Vocab. Exercises - 100
400-449 – B	Essay 1 – 100
350-399 – C	Essay 2 – 125
0-349 – NC	Essay 3 – 150
	Quizzes – 25 pts.
	Total 500 pts.

This is a A, B, C, NC course. If you do not fulfill the minimum requirements for a C grade, you will receive an NC and will have to retake the course.

Disabilities

If you have a documented disability and wish to receive academic accommodations, please contact the Office of Disability Services (581-6583) as soon as possible.

Plagiarism

Note: The English department’s statement concerning plagiarism.

Any teacher who discovers an act of plagiarism – “The appropriation or imitation of language, ideas, and/or thoughts of another author, and representation of them as one’s original work” (Random House Dictionary of the English Language) – has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignment of a grade of F for the course, and to report the incident to the Judicial Affairs Office.

Course Work

Week 1	Course Introduction, Diagnostic Writing and look at MLA and Documentation
Week 2	Thesis Statements, Paragraphing, Sentence Structures Writing Exercise – Narrative 25 pts.
Week 3	Setting up Essay One – Illustration/Exemplification Essay Reading Assignment – “How Books Help Shape My Life” – handout
Week 4	Peer-editing Workshops
Weeks 5-6	Conferences Final Draft of Essay One due on your conference day
Week 7	Essay Two – Comparison/Contrast Reading: “Faces of the Sky” – handout Vocabulary Exercises – 25 pts.
Week 8	Workshops for Essay Two
Week 9	Revision Work – Sentence Structure Exercise – 25 pts.
Week 10	Documentation Review and Quiz – 10 pts. Final Draft of Essay Two last class session of the week
Week 11	Essay Three – Argumentation/Persuasion Reading Assignment – “Jack the Giant Mugger” - handout
Week 12	Workshops for Essay Three
Week 13	Revision Work – Essay Three due last class session prior to Thanksgiving Recess
Week 14	Thanksgiving Recess – no classes
Week 15	Vocabulary exercise – 25 pts. MLA Quiz – 15 pts.
Week 16	Course Evaluations and looking at final grades